

**A RESOLUTION  
BY CITY UTILITIES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ARCADIS/BINDLEY, PIETERS & ASSOCIATES, JV, FOR FC-7619-03A, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY-SEVEN THOUSAND ONE HUNDRED NINETY-FIVE DOLLARS AND FOURTEEN CENTS (\$227,195.14); ALL WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J21 (WATER & WASTEWATER RENEWAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I027394DA (SEWER GROUP 1 - REHABILITATION); AND FOR OTHER PURPOSES.**

**WHEREAS,** the City of Atlanta ("City") did enter into FC-7619-03A, Annual Contract for Architectural and Engineering Services; and

**WHEREAS,** the Commissioner of the Department of Watershed Management requires Construction Management Services in an amount not to exceed Two Hundred Twenty-seven Thousand One Hundred Ninety-five Dollars and Fourteen Cents (\$227,195.14); and

**WHEREAS,** the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended the issuance of a notice to proceed with Arcadis/Bindley, Pieters & Associates, JV, for FC-7619-03A, Annual Contract for Architectural and Engineering Services, for Construction Management Services.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES,** that the Mayor is authorized to issue a Notice to Proceed to Arcadis/Bindley, Pieters & Associates, JV ("Arcadis/BPA") for FC-7619-03A, Annual Contract for Architectural and Engineering Services, for Construction Management Services, in an amount not to exceed Two Hundred Twenty-seven Thousand One Hundred Ninety-five Dollars and Fourteen Cents (\$227,195.14).

**BE IT FURTHER RESOLVED,** that the Chief Procurement Officer is directed to prepare an appropriate agreement to be executed by the Mayor.

**BE IT FURTHER RESOLVED,** that all contracted work will be charged to and paid from Fund, Account and Center Number 2J21 (Water & Wastewater Renewal Fund) 524001 (Consultant/Professional Services) Q38I027394DA (Sewer Group 1 - Rehabilitation).

**BE IT FINALLY RESOLVED,** that the notice to proceed will not be binding on the City and the City will incur no obligation or liability under it until it has been executed by

the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to Arcadis/BPA.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** City Utilities

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ARCADIS/BINDLEY, PIETERS & ASSOCIATES, JV, FOR FC-7619-03A, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY-SEVEN THOUSAND ONE HUNDRED NINETY-FIVE DOLLARS AND FOURTEEN CENTS (\$227,195.14); ALL WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J21 (WATER & WASTEWATER RENEWAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I027394DA (SEWER GROUP 1 - REHABILITATION); AND FOR OTHER PURPOSES.

**Council Meeting Date:** December 4, 2006

**Requesting Dept.:** Department of Watershed Management

**B. To be completed by the department :**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to provide Construction Management Services under the Architectural and Engineering Services contract for the Sanitary Sewer Evaluation System (SSES) and Sewer Rehabilitation Program which will enable the Department of Watershed Management to accomplish the sewer rehabilitation by the required 2014 deadline.

2. FC-7619-03A, Annual Contract for Architectural and Enigneering Services is a citywide contract for professional services which requires approval by project legislatively.

2. Please provide background information regarding this legislation.

3. If Applicable/Known:

(a) Contract Type (e.g. Professional Services, Construction Agreement, etc): Professional Services contract

(b) Source Selection: n/a

(c) Bids/Proposals Due: n/a

(d) Invitations Issued: n/a

(e) Number of Bids: n/a

(f) Proposals Received: n/a

(g) Bidders/Proponents: n/a

(h) Term of Contract: n/a

4. Fund Account Center: 2J21 524001 Q38I027394DA

5. Source of Funds:

6. Fiscal Impact: This will be an expense of 2J21 524001 Q38I027394DA in a not to exceed amount of \$227,195.14.

7. Method of Cost Recovery: n/a

This Legislative Request Form Was Prepared By: wcanidate

## LEGISLATIVE SUMMARY

**TO:** City Utilities Committee

### CAPTION

**A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ARCADIS/BINDLEY, PIETERS & ASSOCIATES, JV, FOR FC-7619-03A, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY-SEVEN THOUSAND ONE HUNDRED NINETY-FIVE DOLLARS AND FOURTEEN CENTS (\$227,195.14); ALL WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J21 (WATER & WASTEWATER RENEWAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I027394DA (SEWER GROUP 1 - REHABILITATION); AND FOR OTHER PURPOSES.**

<b>Committee Meeting Date:</b>	<b>November 28, 2006</b>
<b>Council Meeting Date:</b>	<b>December 4, 2006</b>
<b>Requesting Dept.:</b>	<b>Watershed Management</b>
<b>Contract Type:</b>	<b>Professional Services RFP</b>
<b>Advertisement:</b>	<b>October 26, 2003</b>
<b>Bids/Proposals Due:</b>	<b>January 7, 2004</b>
<b>Invitations Mailed:</b>	<b>146</b>
<b>Bids/Proposals Received:</b>	<b>12</b>

Arcadis/BPA-(Brindley Pieters & Associates) – Joint Venture  
Atlanta Architects & Engineers, Joint Venture  
Atlanta Services Group, a Joint Venture  
Infrastructure Partners-Joint Venture (B & Jackson/ HDR/  
Malcom Pirnie)  
Brown and Caldwell/Deloan Hampton & Associates/Long  
Engineering Inc. - Joint Venture  
CH2M Hill/Williams-Russell and Johnson – Joint Venture  
Earthtech/IMCo Joint Venture  
HTL - Harrington, Tetra Tech & Lowe-Joint Venture  
JP<sup>2</sup> (Jacobs, Prad, PBS&J) – Joint Venture  
Metcalf & Eddy/Cardozo Engineering-Joint Venture  
Parsons Brinckerhoff & Khafra-Joint Venture  
Shaw Environmental Inc. /AIM Partners, PLC- JV

**Bidders/Proponents:** (1) CH2M Hill/Williams-Russell and Johnson

- (2) Atlanta Services Group
- (3) JP2 (Jacobs, Prad, PBS&J)
- (4) Shaw/ Aim, Joint Venture
- (5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
- (6) Arcadis/Brindley Pieters & Associates, Joint Venture

**Contractor:** Arcadis/Brindley Pieters & Associates, Joint Venture

**Estimated Value:** \$ 227, 195.14

**Scope Summary:** **THE CITY OF ATLANTA (COA) IS UNDER A CONSENT DECREE TO ELIMINATE SEWER SPILLS AND RESTORE THE STRUCTURAL INTEGRITY OF ITS SEWER SYSTEM.**

**Background:** Original executed on May 17, 2004, expired on May 16, 2006

A Ninety Day extension was executed on May 22, 2006 and expired August 21, 2006

Renewal Agreement No. 1 was executed on August 29, 2006 expires on August 28, 2007

**Evaluation Team:** DPRCA, DWM, DPW, DPCD, OGA, OCC and Risk Management

**Term of Contract:** Two (2) years with an option to renew for three (3) one (1) year periods

**Fund Account Centers:** 2J21 (WATER & WASTEWATER RENEWAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I027394DA (SEWER GROUP 1 - REHABILITATION).

**Prepared By:** Anthony Stanley

**Contact Number:** 404-330-6384

**Project Participation:**

<u>Arcadis/Brindley Pieters &amp; Associates a JV</u>			(15 pts.)
Brindley Pieters	AABE	40%	
Smith Real Estate Services, Inc.	AABE	3%	
PEQ, Inc.	AABE	3%	
Willmer Engineering, Inc.	FBE	1%	
Architecture Group, Inc.	FBE	7%	
Edwards-Pitman Environmental, Inc.	FBE	3%	
<b>Participation Total</b>			<b>57%</b>



SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.  
ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
**ROBERT J. HUNTER**  
Commissioner

November 8, 2006

**TO:** Adam Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner  
Department of Watershed Management *Robert J. Hunter*

**RE:** **LEGISLATIVE REQUEST**  
**FC-7619-03A, Annual Contract for Architectural and Engineering**  
**Services – Construction Management Services -Task Order**

*Contractor: Arcadis/Brindley Pieters, BPA, JV*

Please prepare appropriate legislation (**Cycle 21- December 4, 2006**) for the above referenced contract with *Arcadis/Brindley Pieters, BPA, JV*.

All contract terms, conditions, stipulations of the original contract shall remain the same.

If you have any questions concerning this matter, please feel free to contact Sabrina D. Watts, Watershed Manager, at (404) 330-6955, Stan Turner, Watershed Manager Sr., at (404) 597-9241 or Willie Canidate, Contracting Officer, Sr., at (404) 330-6335.

Your assistance in this matter is requested and appreciated.

/wc

c: Sheila Pierce, Deputy Commissioner, DWM  
Sammy Goodson, Deputy Commissioner, DWM  
Cathy Martin, Deputy Chief Procurement Officer, DOP  
Stan Turner, Watershed Manager Sr.  
April Daniels, Financial Analyst, DF  
Sabrina D. Watts, Watershed Manager, DWM  
Maisha Land, Legislative Liaison, DWM  
Megan Middleton, Legislative Counsel, DOL  
Willie Canidate, Contracting Officer, Sr., DWM  
File



Mr. Stanley Turner  
City of Atlanta  
Department of Watershed Management  
230 Peachtree Street  
Suite 500  
Atlanta, GA 30303

ARCADIS/BPA, Joint Venture  
2849 Paces Ferry Road  
Suite 400  
Atlanta  
Georgia 30339  
Tel 770 431 8666  
Fax 770 435 2666

#### WATER RESOURCES

Subject:  
Proposal for Easement Research Assistant Services  
City of Atlanta Annual Contract for Architectural and Engineering Services  
Contract Number FC-7619-03A

Date:  
October 30, 2006

Dear Mr. Turner:

Contact:  
John Dean

The ARCADIS/BPA Joint Venture is pleased to respond to your October 13, 2006 request for Easement Research Assistant Services on the City of Atlanta Sewer System Evaluation Survey (SSES) and sewer rehabilitation projects. Based on your letter we have made the following assumptions:

Extension:  
508

- Two ARCADIS/BPA staff members will work full-time for approximately 10 months, supplementing Department of Watershed Management staff. Additional authorizations will be made following any renewal of Contract No. FC-7619-03A for remaining option years, or to the completion of the project.
- ARCADIS/BPA personnel will be housed in City-furnished facilities that will include all necessary equipment (e.g., computers, fax machines, copiers) and supplies to perform the assigned tasks.
- ARCADIS/BPA personnel will report directly to the assigned Construction Management Team (CMT) facility and will receive direction from the CMT.
- Increases in allowed hourly rates included in any renewal will automatically be in effect for these personnel from the time of approval.

Email:  
jdean@arcadis-us.com

Our ref:  
2006-265

ARCADIS/BPA will provide these services and accept the assignment in accordance with the revised Form A (enclosed). The additions shown in the revised form represent our costs for general personnel administration, contract compliance reporting, and monthly invoice preparation. As you requested, we have enclosed resumes of three experienced staff members available for the assignment. We look






Mr. Stanley Turner  
October 30, 2006

forward to providing these services to the Department. Please do not hesitate to call if you have any questions.

Sincerely,

ARCADIS/BPA, Joint Venture

  
John C. Dean, PE  
Vice President and Contract Manager

  
Wesley Barnes, PE  
Senior Vice President and  
Deputy Contract Manager

Enclosure

Copies:

Roman Gau  
Doug Edwards

*This proposal and its contents shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate the proposal. This proposal is not intended to be binding or form the terms of a contract. The scope and price of this proposal will be superseded by the contract. If this proposal is accepted and a contract is awarded to ARCADIS/BPA as a result of—or in connection with—the submission of this proposal, ARCADIS/BPA and/or the client shall have the right to make appropriate revisions of its terms, including scope and price, for purposes of the contract. Further, client shall have the right to duplicate, use, or disclose the data contained in this proposal only to the extent provided in the resulting contract.*

Page:  
2/2

# **MEMORANDUM**

## **Background**

The COA has established an SSES/Rehab Construction Management Team (CMT) to manage the 70+ contracts using an area management approach. There will be 4 areas active initially. Activities in the 4 areas will be coordinated from a central office to ensure consistency in performance and reporting; and, optimization of personnel and other resources. Each area will have a core staff including an area manager, administrative support person, public information manager, project controls manager and a utilities coordinator. In addition each area will have contract managers and inspectors for each area specific contract. Many of the positions on the CMT have been filled with DWM staff. However, to fully administer and implement the SSES/Rehab Construction Management Program (CMP), the DWM needs supplemental staff for managing its SSES/Rehab contracts.

The CMT has estimated supplemental staff services to be provided by the A&E consultants based on an assessment of services required for the SSES/Rehab CMP for construction contracts anticipated through the end of the first renewal year of the A&E contracts. Please note that the proposed staff position assignments were distributed by DWM to balance the overall utilization of the contracts on a department-wide basis.

The Department of Watershed Management (DWM) sent out a letter on October 13, 2006 to each of the six A&E consultants with a proposed scope of services for the SSES/Rehab CMP supplemental staff positions. The scope of services included a table ("Form A") listing the proposed CMP staff position, the corresponding A&E labor category, an estimated number of total hours per staff position, and estimated travel and communications costs. Additionally, the letter included qualifications requirements for each proposed CMP staff position. The requested proposals and resume submittals were due back to DWM by November 3, 2006.

Responses were received from all six A&E consultants. The responses included their letterhead proposal, a copy of the "Form A" scope issued by DWM, and resume submittals for each proposed CMP staff position. Copies of the letterhead responses and "Form A" from each consultant are included in Attachment A. (Resume submittals are not attached.) Please note that the "Form A" response received from Arcadis/BPA – JV was altered to include additional services not requested by DWM. The DWM scope is for two Easement Research Assistants only, for the total amount of \$227,195.14 (this is the recommended task order amount).

## **Recommendation**

The recommendation is for the Department of Watershed Management to process the six task orders for the A&E services as shown in Table 1 above. However, issuance of the final notice-to-proceed would be contingent upon DWM approval of the resume submittals from each A&E consultant. As soon as possible, please advise us on any action required by the CM team to move the process forward with DOP and to issue the task orders. If you have any questions, call me at (404) 597-9241.

FORM A

ARCADIS/Brindley Pieters & Associates - JV  
 FC-7619-03A, Annual Contract for Architectural and Engineering Services  
 Department of Watershed Management  
 Sewer System Evaluation Survey and Sewer Rehabilitation Construction Management Program

Proposed scope of services for requested staff position below. Duration of services is through the end of renewal  
 1 of the reference contract

Proposed CMP Staff Position	Number	A&E Labor Category	Rate \$/Hr	Hours	Labor (\$)	Telephone (\$)	Travel (\$)	ODC Contingency (\$)	Total (\$)
Easement Research Assistance	2	ROW Acquisition Coordinator	\$64.05	3,360	\$215,208.00	\$2,300.00	\$8,597.40	\$1,089.74	\$227,195.14
Personnel Administrative Staff Administrative		Engineer 7 Office Manager	\$150.14 \$55.96	60 120	\$9,008.40 \$6,715.20				\$9,008.40 \$6,715.20
Total					\$230,931.60	\$2,300.00	\$8,597.40	\$1,089.74	\$242,918.74

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Megan S. Middleton



Contact Number: 6207

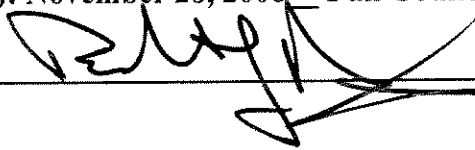
Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: November 13, 2006

Committee Meeting Date(s): November 28, 2006 Full Council Date: December 4, 2006

Commissioner Signature



CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ARCADIS/BINDLEY, PIETERS & ASSOCIATES, JV, FOR FC-7619-03A, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY-SEVEN THOUSAND ONE HUNDRED NINETY-FIVE DOLLARS AND FOURTEEN CENTS (\$227,195.14); ALL WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J21 (WATER & WASTEWATER RENEWAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I027394DA (SEWER GROUP 1 - REHABILITATION); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any)      \$227,195.14

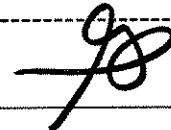
Mayor's Staff Only

Received by Mayor's Office:

(date)

11.16.06

Reviewed by:



Submitted to Council:

(date)

11/17/06